Lakeside Village Manager's Report September 24, 2019

- 1. The Chimney Specialists will be out on October 5th for the dryer vents, and chimney cleaning/inspections.
- 2. Exterior window cleaning was completed. Reports back bank failed seals and broken or damages screens. Owner is responsible for failed seals and screens.
- 3. Birchwood has been dropping limbs on Lakeside Village shrubs. Along with the old fence pieces. Contact the landscaper to remove the pieces?
- 4. Unit in building 5 pending sale.
- 5. Special assessment invoices have been mailed out. Payments are being received.
- 6. Lights of carport and building 5 were out, Association posted notices. Electrician made the repair. Failed contactor. ALSO noted there was an issue with the entry sign light that kept tripping the breaker.
- 7. Repairs to #135,125 and 115 are completed.
- 8. DirecTV issues with a few units again. There was a tech on site that Jim was able to talk to. Any owners that have issues have to contact DirecTV for a service appointment.
- 9. Banking regulations have been updated, checks must be payable to Lakeside Village, not Protocol. A few owners had their checks returned for reissue.
- 10. Work order issued for NWHI to check the bathroom vent in #331
- 11. Compliance letters sent regarding patio storage. REMEMBER YOUR PATIO AREA IS NOT STORAGE!
- 12. Cabana check returned from reservation.
- 13. Tree work has been approved from removal of the leaning tree between building 3 & 4 as well as the large pine trees north of the cabana that have caused severe building damage.
- 14. ALL OWNERS! Please send an email to <u>Linsey@ppmsouth.com</u> to be added to Linsey's address book.
- 15. REMINDER when mortgage companies send out letter of expired master policy insurance the letter needs to be send to Linsey@ppmsouth.com so the certificate can be ordered. The certificates can not be ordered as blanks to be sent in as most mortgage companies wont accept them.
- 16. Please remember Emergency line is for Emergencies ONLY. Parking complaints are NOT property damaging emergencies. Fire and flood are emergencies. Calls that are not property damaging emergencies will be returned the next business day.
- 17. To report shopping carts send email to me directly with date and time or file online at www.cityoffederalway.com

Delinquencies as of today: Under 90 Days: \$ 7,285.90

At Attorney: \$ Total: \$7,285.90