

Lakeside Village  
Manager's Report  
September 25, 2012

1. Fire Alarms under installation, Jim to report on them.
2. Damaged carport repaired. Gutter ordered.
3. Work order for damaged tennis court gate.
4. Leak and damage to wall in unit 511. Leak caused by slow drip at the valve,
5. Northwest Home Improvement will be doing patching repairs for alarm work
6. Ordered No Trespass Agreement from the City of Federal Way. They require signs posted before the agreement is signed.
7. Ordered No Trespassing signs per City of Federal Way.
8. Replacement light for unit 523 on order.
9. Emergency call regarding water leak at unit 325. Found the tub spout of the upstairs unit was broken and leaking. Repaired.
10. Prepared & mailed bill backs for lock services for the alarm work.
11. Work order for pest abatement unit 516.
12. Work order for installation of fence and other small items.
13. Greg Vause of the City of Federal Way contacted our office regarding the new fence section at the lake and ordered it removed.
14. Issued work order to remove new section of fence.
15. Swimming pool was to be closed this week. Late closing due to warmer weather.
16. Working with CR gutters to either repair or replace the gutter on the carport.
17. Delinquency letters sent out.

**18. Delinquencies as of today:**

<b>Under 90 Days:</b>	<b>4,518.20</b>
<b>At Attorney:</b>	<b>9,449.99</b>
<b>Total:</b>	<b>13,968.19</b>