

1. Delinquency letters sent out.
2. Insurance Certificate ordered for #532
3. Returned mail from owner in building #5.
4. Water damages in \$412-413, from failed water tank/supply lines in #412. Water restoration is complete, both units are dry. Jim met with insurance adjuster and contactor this afternoon regarding build back.
5. Welcome pack mailed to new owner in building 4.
6. WO send regarding wasps at building 5
7. WO sent to Ron for stack of units in building 1 for possible water damages. Ron reported back not water damages.
8. Quote for building 3 and misc items around complex for next years budget
9. WO sent for acid wash on spa after Board approved.
10. DIC insurance inspector was out last week.
11. Water damages in #311, #321. Ron given the ok to proceed.
12. Supplemental Declaration signed and returned to attorney office.
13. Escrow demand completed for #511
14. Fire Alarm annual inspection scheduled for **December 5th, 2018, starting at 8am**
15. Please remember Emergency line is for Emergencies ONLY.
16. To report shopping carts send email to me directly with date and time or file online at www.cityoffederalway.com

Delinquencies as of today:
Under 90 Days: \$ 2,873.00
At Attorney: \$ 26,669.47
Total: \$ 29,542.47