

Lakeside Village  
Manager's Report  
October 25<sup>th</sup>, 2016

1. Delinquency letters sent out.
2. Homeowner complaint of cigarette smoking in stairwells, owner requested no smoking signs be installed around complex.
3. Homeowner reported possible suspicious activity in the Cabana, person reported had permanent no trespass order.
4. Water damage repairs completed in #222 & #232, #212 special requests.
5. All Around Fence has offered 5% discount for off season installation if work is approved.
6. Unit #316 closed, welcome packet sent
7. Unit #213 closed, welcome packet sent
8. Unit #514 closed, welcome packet sent
9. Homeowner reported ceiling leak, slight over kitchen, MP Property Solutions sent work order, needs access to #512, which is vacant, will make contact.
10. Homeowner reported damages to deck; pictures sent in, WO sent to NWHI for investigation.
11. Cabana reservations coming in for the Holiday season, if you want on the calendar make sure to contact Linsey for reservation form and confirmation.
12. The Lock Shop to follow up with last few questions regarding automatic traceable access for Cabana.
13. The two previously tagged vehicles have been moved, compliance to follow.
14. Board member reported what appeared to be used needles, told to contact police as he knew the exact location so they can be properly disposed of.
15. To report shopping carts send email to me directly with date and time or file online at [www.cityoflivermore.com](http://www.cityoflivermore.com)

**Delinquencies as of today:**

**Under 90 Days: \$ 4,103.72**

**At Attorney: \$ 5,796.02**

**Total: \$ 9,899.74**