

1. Delinquency notices were mailed out.
2. Roof and Gutter cleaning has been scheduled for March 3rd for treatment then a return trip on March 17-19th for removal of the removal of debris.
3. Building 3 painting project will begin in April exact date to be determined.
4. Compliance letter sent to resident in building #4 regarding quiet hours
5. Work order issued for a minor inconsistent roof leak on the third floor of building #4
6. Resale certificate issued for owner in building #2
7. Funds were transferred from the maintenance reserve account by the Treasurer for the downpayment of approved Building 3 work.
8. Blue Chevy has been tagged for final tow, no owner on file and unmoved.
9. Debra and I met with landscaper for tree pruning, he will have a bid soon for the pruning under 20'. Anything over 20' will need to be done by a different vendor.
10. There was a truck stolen from unit #433, video was reviewed and turned over to the resident for the police. It was also determined in discussion the owner of the truck left keys inside and the door unlocked.
11. FedEx delivery truck backed into the fire lane sign posts hard enough to push over the posts that hold the chain down by Building #5. A complaint has been filed with FedEx, work order issued to Ron for replacement of said posts.
12. Owner sent email regarding the concrete curbing around the entrance sign.
13. Work order sent to Ron to replace the light at the bridge.
14. Owner in building 5 volunteered to clean the recycle bins for their building dumpster surround.
15. Electrician was out to repair the light bulb that kept going on and off after repairs.
16. Delivery driver hit the top fascia board of the carport in front of Building #2. They made contact immediately and insurance will be in contact.
17. Water leak was reported in building #1 from toilet overflowing in upper unit. Owner in lower unit made contact with upper occupants. Work order was issued for repair to damages, once completed the repairs will be billed back to unit owner.

RULE REMINDERS:

- **Unregistered vehicles can be towed off the premises. Please make sure all vehicles are registered with the association and MUST have current tabs.**
- Window coverings must appear white or off-white when viewed from the exterior of the building. All window coverings, including blinds, must be in good repair and free from visible stains. No sheets, foil, blankets, posters, lettering or signs may be used.
- Any changes to the common area are a violation of the rules and regulations as well as the declaration and are subject to fine(s).
- Owners who abuse the dumpster will be billed back for the haul away per the Rules and Regulations.
- Please remember the Emergency line is for Emergencies ONLY. Parking complaints are NOT property damaging emergencies. Fire and floods are emergencies. Calls that are not property damaging emergencies will be returned the next business day.

**Delinquencies as of today:
Under 90 Days: \$ 9,097.34
At Attorney: \$ 7,258.00
Total: \$ 16,355.34**