

# Minutes of the Lakeside Village Combined Committee Meeting

May 09, 2012 at 7:00PM

## 1. Introductions/Role Call -

Committee Members	Committee	Present	Absent
Bob Hester (531)	C	X	
Jim Johnson – Board Rep (324)		X	
Dorothy Montgomery (325)	M&G		X
Michelle Moodie (211)	C	X	
Nancy Nolan (111)	M&G	X	
Tom O'Keefe (313)	C		X

Roland Draughon – Home Owner (532)

Dion Raymond – Board Member (414)

Frank Slattery – Home Owner (523)

## 2. Maintenance and Grounds (M&G) Issues –

### a. Follow-up from last meeting –

The April 2012 Action Item Tracking Sheet was reviewed.

### b. Fire Alarm System –

Dion and I presented our review of the final four contractors selected to install the fire alarm system. We felt that all four would be able to professionally install the alarms in our condominium complex. With their abilities being equal, we then looked at pricing. Based on all factors, we recommended that All Wire be selected to install the system and that Mountain Electric be selected to install monitoring equipment, perform the system annual inspection, and monitor the system once installed. The Committee by unanimous vote concurred with our recommendation.

### c. New Items –

The May 2012 Action Item Tracking Sheet was annotated (see attached).

3. Communication Issues –

- a. Follow-up from last meeting – No items were discussed.
- b. New Items – A new page was added to the Website concerning disaster preparedness.

4. Community Watch Status –

A presentation to residents at a future combined Board and Committee meeting would be the next step.

6. New committee members –

- a. Frank and Roland volunteered to join the Committee.
- b. We still need new Committee Members from Buildings 1, 2, and 4.

7. Adjourn – The meeting adjourned at 8:45PM.

Submitted by Jim Johnson

Attachment:

May Action Item Tracking Sheet

**Lakeside Village Maintenance & Grounds Committee**  
**Action Item Tracking for May, 2012**

Date Added	Name/ Task	Board or Committee Priority	Estimated Completion Date	Work order Issue Date	Property Manager Status	Date Complete
11/17/2011	Gutters Bldg 5 (check on another way to prevent overflowing)	H	17-Apr			
12/11/2001	Gutter at parking spot 4 rusted through/leaking and full of leaves. Downspout crushed shut.	H	17-Apr	27-Mar		4/13/2012 ?
2/8/2012	Gutter at parking spot 16 full of branches and leaves.	H	17-Apr	27-Mar		4/13/2012 ?
3/14/2012	Gutters on street side of parking spot 72 full of branches and leaves. Only one down spout on gutter.	H	17-Apr	27-Mar		4/13/2012?
3/15/2012	Gutter over the front of unit 131 plugged and leaking badly onto building.	H	17-Apr	27-Mar		4/13/2012?
3/15/2012	Gutter at parking spot 40 leaking at end cap.	H	17-Apr	27-Mar	Replacing this gutter	4/13/2012?
4/11/2012	Gutter over the front of unit 333 plugged and leaking badly.	H	1-May	24-Apr		4/13/2012?
4/11/2012	Gutter over the 3rd bed room of unit 336 plugged and leaking badly.	H	1-May	24-Apr		
2/8/2012	Land on lakeside bldg 1 needs grading and 30 ft of duck fence needs to be replaced.	H		28-Feb-12	Tree was removed, work order issued for lawn repair to the landscaper & bid request out for fence replacement	
3/14/2012	Uneven Concrete and gaps noted in walk ways around complex. Could pose tripping hazard.	H				
5/9/2012	Canopy outside unit 411 needs to be replaced. In danger of falling down.	H				
5/9/2012	Men's room toilet in Cabana stopped up and over flowed. No toilet tissue.	H				
11/9/2011	Small lights that illuminate the entrance sign (in the island) not working.	M	12-Feb		The underground line feeding the sign lights has failed. Will need Board approval for repair.	
11/9/2011	One Additional Walkway light needed.	M			Currently being bid	

4/11/2012	Walkway light out (The one immediately north of the one needing a second light)	M				
11/9/2011	Window specifications needed.	M			After speaking to several architects, one is sending me standard ASTM window installation guidelines. He said this may very well provide the guidance we need and solve the issue without involving an architect at each installation.	
11/9/2011	Open cable box outside of 113	M		1/2/2012	To Comcast, ticket #CR 274899954 (Box still open 05/09/2012)	
12/8/2011	Cabana front door needs weather stripping (Completed by Roland)	M				May
1/11/2012	Fir tree in front of unit 115 cut back but still has branches hanging over roof. Branches still laying on maintenance shed.	M				
5/9/2012	Grass in several spots appears to be dying.	M				
5/9/2012	Gravel needed around walkways and swell at bldgs 4 & 5	S				
3/14/2012	Exterior siding on lakeside near unit 135 is bowing out. Could allow water intrusion.	S				
11/9/2011	Fire alarm system install	S				
11/9/2011	Hot Tub repairs	S			Collecting bids for this work, looks like there will be funds available this year to do it.	
5/9/2012	Threshold boards in the bathrooms of the Cabana are broken.	S				
5/9/2012	Cabana Fireplace screen needs repair/replace	S				
11/9/2011	Repaint speed bumps	S			Should wait until spring & warmer weather	

Priorities

High = As soon as possible

Medium = Within a month

Schedule = When funds and scheduling permit