

Minutes of the Lakeside Village Combined Committee Meeting

March 14, 2012 at 7:00PM

1. Introductions/Role Call -

Committee Members	Committee	Present	Absent
Bob Hester (531)	C	X	
Jim Johnson – Board Rep (324)		X	
Dorothy Montgomery (325)	M&G		X
Michelle Moodie (211)	C		X
Nancy Nolan (111)	M&G	X	
Tom O'Keefe (313)	C		X

Roland Draughon – Home Owner (532)

Frank Slattery – Home Owner (523)

2. Maintenance and Grounds (M&G) Issues –

a. Follow-up from last meeting –

The February 2012 Action Item Tracking Sheet was reviewed.

b. Fire Alarm System –

The Committee had further discussion concerning the alarm system and its cost. I proved the current bid status and advised that we are still waiting for three more bid to come in. I will be getting bids from two 120 volt electrical installation companies in the near future.

c. Stephanie Dunning resigned from the Committee due to her new work schedule.

d. New Items –

The March 2012 Action Item Tracking Sheet was annotated (see attached).

3. Communication Issues –

- a. Follow-up from last meeting – No items were discussed.
- b. New Items – On the “News” page of the Website I added information about the fire alarm system.

4. Community Watch Status –

- a. A car belonging to unit 334 has been broken into twice during the past month.
 - b. A new page has been added to our Website, entitled “Crime”. It contains statistics and a security checklist.
 - c. A presentation to residents at a future meeting would be the next step.
6. New committee members – It was noted that we now need new Committee Members from Buildings 1, 2, 4, and 5.

7. Adjourn – The meeting adjourned at 8:45PM.

Submitted by Jim Johnson

Attachment:

March Action Item Tracking Sheet

**Lakeside Village Maintenance & Grounds Committee
Action Item Tracking for March 25, 2012**

Date Added	Name/ Task	Board or Committee Priority	Estimated Completion Date	Work order Issue Date	Property Manager Status	Date Complete
11/9/2011	Faucet repaired but wall in unit 111 needs patching and plumber did not insulate pipe. Cut out piece of wall screwed back in place, but not patched and painted.	H	27-Feb-12	1-Jun		
11/17/2011	Gutters Bldg 5 (check on another way to prevent overflowing)	H				
12/8/2011	Fence post by bus stop leaning	H	16-Apr	12-Mar		
12/11/2001	Gutter at parking spot 4 rusted through/leaking and full of leaves. Downspout crushed shut.	H				
2/8/2012	Gutter at parking spot 16 full of branches and leaves.	H				
3/14/2012	Gutters on street side of parking spot 72 full of branches and leaves. Only one down spout on gutter.	H				
3/15/2012	Gutter over the front of unit 131 plugged and leaking badly onto building.	H				
3/15/2012	Gutter at parking spot 40 leaking at end cap.	H				
3/25/2012	Gutter over the front of unit 333 plugged and leaking badly.					
2/8/2012	Land on lakeside bldg 1 needs grading and 30 ft of duck fence needs to be replaced.	H		28-Feb-12	Tree was removed, workorder issued for lawn repair to the landscaper & bid request out for fence replacement	
3/15/2012	Dryer vent in unit 325 stopped up. Reported at February Board Meeting.	H				
11/9/2011	Small lights that illuminate the entrance sign (in the island) and flag pole light not working.	M	12-Feb			
11/9/2011	One Additional Walkway light needed.	M				
11/9/2011	Paint storage room doors	M		10/22/2011	On hold until weather improves in the spring	

11/9/2011	Window specifications needed.	M			After speaking to several architects, one is sending me standard ASTM window installation guidelines. He said this may very well provide the guidance we need and solve the issue without involving an architect at each installation.	
11/9/2011	Open cable box outside of 113	M		1/2/2012	To Comcast, ticket #CR 274899954 (Box still open 03/14/2012)	
12/8/2011	Cabana front door needs weather stripping	M				
3/14/2012	Uneven Concrete and gaps noted in walk ways around complex. Could pose tripping hazard.	M				
1/11/2012	Trees need trimming (all buildings)	M			I have contcted the arborist to see what his availability is	
3/14/2012	Exteriior siding on lakeside near unit 135 is bowing out. Could allow water intrusion.	S				
11/9/2011	Fire alarm system install	S				
11/9/2011	Hot Tub repairs	S			Collecting bids for this work, looks like there will be funds available this year to do it.	
11/9/2011	Repaint speed bumps	S			Should wait until spring & warmer weather	
11/9/2011	Cabana Stove working, but needs new door seal and cleaning.	S			Workorder issued	
11/9/2011	Cabana Counter Top Edge Repair	S				
12/11/2012	Fence post by bldg 5 too short	S	16-Apr	12-Mar	With work order above.	

Priorities

High = As soon as possible

Medium = Within a month

Schedule = When funds and scheduling permit