

Lakeside Village  
Manager's Report  
July 23, 2019

1. Delinquency letters mailed out.
2. Painting is almost complete, should be done this week. Final walk around was done Tuesday morning with Jim, a few small items were noted
3. Broken toilet in #321 caused water damage to #311, ServPro portion complete. Work order sent to NWHI for reconstruction.
4. Miscellaneous DirecTV/Century Link service issues. DirecTV was handled after letter to CEO. Century Link was service wide.
5. Inspection Report for Pool and Spa, again. Pool satisfactory. Spa unsatisfactory, cover information was not updated as AR stated. Lower level of chlorine.
6. BIDS from APCON and KEY regarding cabana major repair.
7. CAU requested risk management survey of Lakeside Village. Tentatively scheduled for Thursday.
8. Questionnaire for #331 completed
9. All FHA documentation has been submitted, approval should be about 30 days out.
10. Welcome packet sent to new owner at #211.
11. Cabana deposit checks returned
12. Repair to #411 hose bib, came out but called for approval, had to reschedule. Note TPDC must have a not to exceed amount.
13. As of last night unit #135 flooded unit #125 and #115, ServPro was dispatched.
14. ALL OWNERS! Please send an email to [Linsey@ppmsouth.com](mailto:Linsey@ppmsouth.com) to be added to Linsey's address book.
15. REMINDER when mortgage companies send out letter of expired master policy insurance the letter needs to be send to [Linsey@ppmsouth.com](mailto:Linsey@ppmsouth.com) so the certificate can be ordered. The certificates can not be ordered as blanks to be sent in as most mortgage companies wont accept them.
16. Please remember Emergency line is for Emergencies ONLY. Parking complaints are NOT property damaging emergencies. Fire and flood are emergencies. Calls that are not property damaging emergencies will be returned the next business day.
17. To report shopping carts send email to me directly with date and time or file online at [www.cityoffederalway.com](http://www.cityoffederalway.com)

**Delinquencies as of today:**  
**Under 90 Days: \$ 6,444.27**  
**At Attorney: \$**  
**Total: \$ 6,444.27**