

Lakeside Village
Manager's Report
August 28th, 2018

1. Delinquency letters sent out.
2. Board Members, property manager for unit and occupants did a walk around test about the noise complaint in building 3. Was found that it is common noise that is in the building no structural issues, more to follow.
3. Updated ledger to attorney regarding delinquent accounts. Status update for units in building 2
4. WO sent to the Plumbing and Drain CO for the cleanout in #411, jetted the drain cleared grease in the main line the lowest unit was affected because of it being the lowest point.
5. Waiting for audits to come back.
6. CPA info regarding 1120H and 1120.
7. Certificate of insurance ordered for #513
8. Water reported in ceiling of #316, #326 property manger in communication and handling repairs so far, loose pipe under sink caused damage. Working to get ceiling checked below.
9. WO sent for spraying of ants around all buildings, ants are bad this year
10. Certificate of Insurance ordered for #525
11. Deposit check returned for cabana use #333
12. Please remember Emergency line is for Emergencies ONLY.
13. To report shopping carts send email to me directly with date and time or file online at www.cityoffederalway.com

Delinquencies as of today:
Under 90 Days: \$ 1,989.00
At Attorney: \$ 22,473.63
Total: \$ 24,462.63