

Minutes of the Lakeside Village Combined Committee Meeting

April 11, 2012 at 7:00PM

1. Introductions/Role Call -

Committee Members	Committee	Present	Absent
Bob Hester (531)	C	X	
Jim Johnson – Board Rep (324)		X	
Dorothy Montgomery (325)	M&G	X	
Michelle Moodie (211)	C	X	
Nancy Nolan (111)	M&G		X
Tom O’Keefe (313)	C	X	

Roland Draughon – Home Owner (532)

2. Maintenance and Grounds (M&G) Issues –

a. Follow-up from last meeting –

The March 2012 Action Item Tracking Sheet was reviewed.

b. Fire Alarm System –

The Committee had further discussion concerning the alarm system and its cost. I provided the current bid status and advised that we are still waiting for one more bid to come in. I will be getting bids from another 120 volt electrical installation company in the near future.

c. New Items –

The April 2012 Action Item Tracking Sheet was annotated (see attached).

Additional park benches were recommended.

Grass and lawn improvements were discussed.

A yard sale was discussed. The Committee recommended that it be held after school is out.

3. Communication Issues –

Follow-up from last meeting – No items were discussed.

4. Community Watch Status –

A presentation to residents, Board and Committee should be scheduled soon.

5. Disaster Preparedness preparation was discussed. Information and links will be placed on our website.

6. New committee members – It was noted that we now need new Committee Members from Buildings 1, 2, 4, and 5.

7. Adjourn – The meeting adjourned at 8:45PM.

Submitted by Jim Johnson

Attachment:

April Action Item Tracking Sheet

**Lakeside Village Maintenance & Grounds Committee
Action Item Tracking for April, 2012**

Date Added	Name/ Task	Board or Committee Priority	Estimated Completion Date	Work order Issue Date	Property Manager Status	Date Complete
11/17/2011	Gutters Bldg 5 (check on another way to prevent overflowing)	H	17-Apr			
12/11/2001	Gutter at parking spot 4 rusted through/leaking and full of leaves. Downspout crushed shut.	H	17-Apr	27-Mar		
2/8/2012	Gutter at parking spot 16 full of branches and leaves.	H	17-Apr	27-Mar		
3/14/2012	Gutters on street side of parking spot 72 full of branches and leaves. Only one down spout on gutter.	H	17-Apr	27-Mar		
3/15/2012	Gutter over the front of unit 131 plugged and leaking badly onto building.	H	17-Apr	27-Mar		
3/15/2012	Gutter at parking spot 40 leaking at end cap.	H	17-Apr	27-Mar	Replacing this gutter	
4/11/2012	Gutter over the front of unit 333 plugged and leaking badly.	H				
4/11/2012	Gutter over the 3rd bed room of unit 336 plugged and leaking badly.	H				
2/8/2012	Land on lakeside bldg 1 needs grading and 30 ft of duck fence needs to be replaced.	H		28-Feb-12	Tree was removed, workorder issued for lawn repair to the landscaper & bid request out for fence replacement	
3/14/2012	Uneven Concrete and gaps noted in walk ways around complex. Could pose tripping hazard.	H				
11/9/2011	Small lights that illuminate the entrance sign (in the island) not working.	M	12-Feb		The underground line feeding the sign lights has failed. Will need Board approval for repair.	
11/9/2011	One Additional Walkway light needed.	M				
4/11/2012	Walkway light out	M				
11/9/2011	Paint storage room doors	M	12-Apr	10/22/2011	They are working to get those this month	

11/9/2011	Window specifications needed.	M			After speaking to several architects, one is sending me standard ASTM window installation guidelines. He said this may very well provide the guidance we need and solve the issue without involving an architect at each installation.	
11/9/2011	Open cable box outside of 113	M		1/2/2012	To Comcast, ticket #CR 274899954 (Box still open 04/11/2012)	
12/8/2011	Cabana front door needs weather stripping	M				
1/11/2012	Fir tree in front of unit 115 cut back but still has branches hanging over roof. Branches still laying on maintenance shed.	M				
3/14/2012	Exterior siding on lakeside near unit 135 is bowing out. Could allow water intrusion.	S				
11/9/2011	Fire alarm system install	S				
11/9/2011	Hot Tub repairs	S			Collecting bids for this work, looks like there will be funds available this year to do it.	
11/9/2011	Repaint speed bumps	S			Should wait until spring & warmer weather	

Priorities

High = As soon as possible

Medium = Within a month

Schedule = When funds and scheduling permit