

STANFORD, MUNKO & Co., P.L.L.C.  
CERTIFIED PUBLIC ACCOUNTANTS  
4250 8TH AVE NW, SUITE 200  
SEATTLE, WASHINGTON 98107-4513  
TELEPHONE (206) 283-1627  
FAX (206) 283-9761

DAVID A. MUNKO, C.P.A.  
FRED L. LINTOW, C.P.A.  
JAMES H. POWERS, C.P.A.  
BRIAN J. BOTNEN, C.P.A.  
CHRIS J. SULLIVAN, C.P.A.  
ANTHONY MUNKO, C.P.A.  
SUSAN J. PAWLICKI, C.P.A.

## INDEPENDENT AUDITORS' REPORT

Board of Directors and Members  
Lakeside Village Homeowners Association  
Federal Way, Washington

### *Report on the Financial Statements*

We have audited the accompanying financial statements of Lakeside Village Homeowners Association, which comprise the balance sheet as of December 31, 2017, and the related statements of revenues, expenses, and changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

INDEPENDENT AUDITORS' REPORT (continued)

*Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lakeside Village Homeowners Association as of December 31, 2017, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Disclaimer of Opinion on Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the information on future major repairs and replacements, which is presented as unaudited supplementary information behind the Notes to Financial Statements, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Stanford, Munder & Co., PLLC*

Certified Public Accountants  
Seattle, Washington

October 24, 2018

Lakeside Village Homeowners Association

Balance Sheet  
December 31, 2017

<u>Assets</u>	<u>Operating Fund</u>	<u>Replacement Fund</u>	<u>Total</u>
Cash	\$ 60,790	\$ 281,890	\$ 342,680
Assessments receivable - net	15,688		15,688
Unexpired insurance	13,506		13,506
Total assets	<u>\$ 89,984</u>	<u>\$ 281,890</u>	<u>\$ 371,874</u>
 <u>Liabilities and Fund Balances</u>			
Accounts payable	\$ 9,561	\$	\$ 9,561
Assessments received in advance	7,271		7,271
Total liabilities	\$ 16,832	\$	\$ 16,832
Fund balances	73,152	281,890	355,042
Total liabilities and fund balances	<u>\$ 89,984</u>	<u>\$ 281,890</u>	<u>\$ 371,874</u>

See accompanying notes to financial statements.

Lakeside Village Homeowners Association

Statement of Revenues, Expenses  
and Changes in Fund Balances  
For the Year Ended December 31, 2017

	<u>Operating Fund</u>	<u>Replacement Fund</u>	<u>Total</u>
Revenues:			
Member assessments	\$ 309,935	\$ 70,333	\$ 380,268
Other member charges	12,285		12,285
Interest	45	618	663
Total revenues	\$ 322,265	\$ 70,951	\$ 393,216
Expenses:			
Utilities:			
Water and sewer	\$ 38,573	\$	\$ 38,573
Garbage	32,315		32,315
Electricity and natural gas	7,706		7,706
Cable television	34,048		34,048
Telephone	621		621
	\$ 113,263	\$	\$ 113,263
Maintenance:			
General repairs and maintenance	\$ 39,212	\$	\$ 39,212
Grounds and landscaping	26,705		26,705
Janitorial and cleaning	8,200		8,200
Pool	10,206		10,206
Pest control	4,872		4,872
Fire and safety	3,959		3,959
Major repairs		128,209	128,209
	\$ 93,154	\$ 128,209	\$ 221,363
General and administrative:			
Management fees	\$ 26,589	\$	\$ 26,589
Insurance	41,373		41,373
Professional services	10,667		10,667
Uncollectible accounts	8,289		8,289
Office and miscellaneous	5,880		5,880
	\$ 92,798	\$	\$ 92,798
Total expenses	\$ 299,215	\$ 128,209	\$ 427,424
Excess (deficit) of revenues over expenses	\$ 23,050	\$ (57,258)	\$ (34,208)
Fund balances at beginning of year	61,058	328,192	389,250
Interfund transfers	(10,956)	10,956	
Fund balances at end of year	\$ 73,152	\$ 281,890	\$ 355,042

See accompanying notes to financial statements.

Lakeside Village Homeowners AssociationStatement of Cash Flows  
For the Year Ended December 31, 2017

	<u>Operating Fund</u>	<u>Replacement Fund</u>	<u>Total</u>
Cash flows from operating activities:			
Excess (deficit) of revenues over expenses:	\$ 23,050	\$ (57,258)	\$ (34,208)
Adjustments to reconcile excess (deficit) of revenues over expenses to net cash provided by operating activities:			
(Increase) decrease in assets:			
Assessments receivable - net	(7,822)		(7,822)
Unexpired insurance	(2,900)		(2,900)
Increase (decrease) in liabilities:			
Accounts payable	23		23
Assessments received in advance	678		678
Net cash provided (used) by operating activities	\$ 13,029	\$ (57,258)	\$ (44,229)
Cash flows from financing activities:			
Interfund transfers	\$ (10,956)	\$ 10,956	\$
Net cash provided (used) by financing activities	\$ (10,956)	\$ 10,956	\$
Net increase (decrease) in cash	\$ 2,073	\$ (46,302)	\$ (44,229)
Cash at beginning of year	58,717	328,192	386,909
Cash at end of year	\$ 60,790	\$ 281,890	\$ 342,680
Supplemental disclosure:			
Income taxes paid	\$ 0	\$ 0	\$ 0

See accompanying notes to financial statements.

Lakeside Village Homeowners Association

Notes to Financial Statements  
December 31, 2017

Note 1 - Nature of Organization:

Lakeside Village Homeowners Association is a statutory homeowner association incorporated as a nonprofit organization in the state of Washington December 15, 2004. The Association is responsible for the operation and maintenance of the common property of Lakeside Village which consists of seventy eight residential units located in Federal Way, Washington. The Association is subject to certain provisions of the Washington Homeowners' Associations Act, RCW Chapter 64.38.

Note 2 - Date of Management's Review:

In preparing the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through the date of the audit report, which is the date the financial statements were available to be issued.

Note 3 - Summary of Significant Accounting Policies:

Fund Accounting:

The Association's governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes according to their nature and purpose: The operating fund is used to account for financial resources available for the general operations of the Association. The replacement fund is used to accumulate financial resources designated for future major repairs and replacements.

Cash and Cash Equivalents:

The Association recognizes cash, money market funds and certificates of deposit with original maturity dates of less than 90 days as cash and cash equivalents. The Association maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Association has not experienced any losses in such accounts.

Member Assessments:

Association members are subject to monthly assessments to finance the Association's operating expenses, future capital acquisitions, and major repairs and replacements. The annual budget and member assessments are determined by the board of directors, within certain restrictions. The Association uses the allowance method to account for uncollectible assessments receivable. The Association retains excess operating funds at the end of the year, if any, for use in future periods.

Lakeside Village Homeowners Association

Notes to Financial Statements (Continued)  
December 31, 2017

Note 3 - Summary of Significant Accounting Policies (Continued):

Property and Equipment:

The Association does not capitalize replacements and improvements to the real property as the Association does not have the right to sell the common areas and retain the proceeds. The Association capitalizes real property to which it has title or other evidence of ownership. There is no capitalized personal property at the end of the year.

Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 4 - Future Major Repairs and Replacements:

The Association's governing documents require funds to be accumulated for future repairs and replacements. Accumulated funds are held in separate accounts and are generally not available for operating purposes.

The Association commissioned a study by professional reserve analysts in 2017 to estimate the remaining useful lives and the replacement costs of the common property components. The Association is funding for such major repairs and replacements over the estimated useful lives of the components based on the study's estimate of replacement costs, considering amounts previously accumulated in the replacement fund. Actual expenditures, however, may vary from the estimated costs and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, the Association has the right, subject to certain limitations, to increase regular assessments, to levy special assessments, or it may delay major repairs and replacements until funds are available. The Association budgeted and funded \$70,333 in 2017.

Note 5 - Assessments Receivable - Net:

Assessments receivable at the balance sheet date represent amounts due from members and are reported net of any allowance for doubtful accounts. At December 31, 2017, there was an allowance of \$11,500, and there were six accounts in the amount of \$20,320 that were over 90 days delinquent. The Association has the authority to assess late charges and, if necessary, place liens on properties of members whose assessments are delinquent.



Lakeside Village Homeowners Association

Notes to Financial Statements (Continued)  
December 31, 2017

Note 6 - Federal Income Taxes:

The Association is taxed as a regular corporation or may elect to be taxed as a homeowners association under Internal Revenue Code Section 528. For the year ended December 31, 2017 the Association elected to be taxed as a homeowners association. Under that election, the Association is taxed only on its nonexempt function income, such as interest income, at homeowner association tax rates. Exempt function income, such as member assessments, is not taxable. The Association's tax returns are generally subject to examination by taxing authorities for three years after the returns are filed. In evaluating the Association's tax provisions and accruals, the Association believes that its estimates are appropriate based on current facts and circumstances.

Note 7 - Risks and Uncertainties:

The Association's accounts receivable represents payments due from delinquent members. The Association anticipates collecting these balances through its collection efforts, including filing liens and legal actions against these members. The collection of these amounts will be affected by the foreclosure of liens superior to the lien by the Association such as mortgage lien holders, delinquent property tax liens, bankruptcies by the members, etc.

Note 8 - Commitments:

The Association has various contracts for services including but not limited to management and various maintenance services.

Note 9 - Management Company Transactions:

The management company is reimbursed for various administrative costs incurred on behalf of the Association.